

**Minutes of the Fern Creek Fire Protection District  
Board of Trustees  
December 11, 2023, 7:00 p.m.**

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 6200 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, [www.FernCreekFire.com](http://www.FernCreekFire.com) . It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

The following GoToMeeting link has been provided for those not able to or those choosing not to attend in person:

**Monthly BOT Meeting**

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/FCFEMS-Board-Meeting>

**You can also dial in using your phone.**

Access Code: 204-658-877

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**Get the app now and be ready when your first meeting starts:**

<https://meet.goto.com/install>

A meeting invitation has been sent to each individual board member via email and notice to the public was provided via posting at Station # 1 and also on our website.

The meeting was called to order by Chairman Ott at 7:00 p.m.

Members present: Henry Ott, L. Ash, C. Bauer, T. Deloch (virtual), and E. Brown. S. Pierce and S. Cundiff had excused absences.

Guest present: Chief Mulvey, Deputy Chief Evans, Deputy Chief Early, District Chief Dwyer, Major Burd, Major Ryan, J. Sebastian, Firefighter Dossey, Attorney Leach, J. Crawford, N. Daugherty, and J. Shelton.

Motion Brown, 2<sup>nd</sup> Ash to approve the November Minutes as presented. MC unanimously.

Motion Bauer, 2<sup>nd</sup> Brown to approve November Financial Reports as presented. MC unanimously.

### **Announcements & Correspondence**

- Current bank statements are available for review.
- Denton Group October report: *See reports for detail.*
- August, September, and October Minutes were filed and a stamped copy was received.
- The 2024-25 KPPA Employer Contribution rates have been released and are as follows:

CERS Haz	38.61% (down from 43.69%)	5.08% decrease
CERS NonHaz	19.71% (down from 23.34%)	3.63% decrease
- The 2024 Banquet will be on February 24, 2024
- The first tax deposit from Jefferson County Sherrif Department for the 2023 tax year was received in the amount of \$6,343,862.01.

### **Old Business**

- Motion Bauer, 2<sup>nd</sup> Ash to adjust the current payscale by 3% for COLA increase effective January 7, 2024. MC unanimously.
- Motion Ash, 2<sup>nd</sup> Bauer made a motion to increase the Fleet & Facilities starting positions by \$3,500 for each position, before the 3% is calculated, with increases adjusted across the payscale with adjustments made for each Fleet & Facilities Employee according to their Step/Year. MC unanimously.
- Discussion regarding bids for concrete work at St. #61 (Bardstown Rd. & Fern Creek Road). Bids are due December 15. MC unanimously.
- Motion Brown, 2<sup>nd</sup> Ash to approve the opening of bids for the concrete work on the due date and award the bid to the selected vendor that is within the budgeted amount of \$50,000 for concrete repairs. It is noted that the budget line item may be overbudget due to the unbudgeted emergency concrete repairs (water line at St. #61) and that the original concrete repairs will go forward as planned in the budget for up to \$50,000. MC unanimously.
- Two bid packages were received for the emergency roof repair for St. #62 (Bardstown Road near Thixton Lane):
  - \$134,800.00 Miller Commercial Roofing
  - \$141,555.00 Pureform Commercial Roofing & Insulation
  - Fleet & Facilities Coordinator James proposed selecting Miller Commercial Roofing & Insulation
- Motion Brown, 2<sup>nd</sup> Ash to award the bid for repairs to roof of St. #62 to Miller Commercial Roofing & Insulation. MC unanimously.

### **Chief and Committee Reports**

Chief Mulvey: Chief's Report – The following items are noted:

- The contracted amount for the Pierce apparatus is \$790,376.00 (after rebate/discount applied) with possible change order increases but will remain within budgeted amount of \$850,000.00.

- We are three and one-half years into seven-year lifespan of ambulance service stretchers and monitors and are beginning pre-plan for options to lease or purchase replacements.

Chief Officers: Dep. Chief Evans reported that the Annual Christmas Breakfast will be at St. #61 (Bardstown Road at Fern Creek Road) on December 22, 2023 at 7:00 a.m.

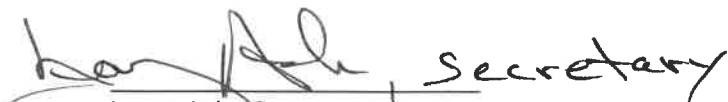
### **New Business**

- Motion Ash, 2<sup>nd</sup> Brown to update the EE Handbook 200 Separation/Resignation as presented. MC unanimously.
- Motion Ash, 2<sup>nd</sup> Bauer to update the EE Handbook 211 Timesheets as presented. MC unanimously.
- Motion Brown, 2<sup>nd</sup> Ash to update the EE Handbook 212 Pay Schedule as presented. MC unanimously.
- Motion Ash, 2<sup>nd</sup> Deloch to update the EE Handbook 300 Holidays as presented. MC unanimously.
- Motion Brown, 2<sup>nd</sup> Ash to surplus #1997 100' Seagrave Aerial and #1993 Seagrave Engine and to give Chief Mulvey the authority to negotiate/accept agreement for the sale or disposal of each. MC unanimously.
- The Chairman of the Board requested that BOT Members S. Pierce and T. Deloch gather information and determine a method of performance review and determination of pay increases for Chief Mulvey, Deputy Chief Evans, and Deputy Chief Early.

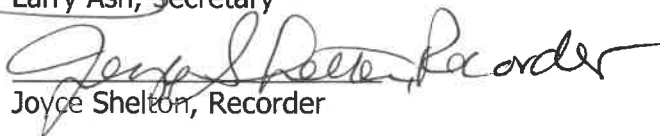
### **Adjournment**

Motion E. Brown, 2<sup>nd</sup> L. Ash to adjourn at 7:50 p.m. MC unanimously.

Respectfully submitted,



Larry Ash, Secretary



Joyce Shelton, Recorder

*All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 6200 Bardstown Road, Louisville, KY 40291.*