

# Minutes of the Fern Creek Fire Protection District Board of Trustees meeting February 13, 2023, 7:00 p.m.

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 6200 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, [www.FernCreekFire.com](http://www.FernCreekFire.com). It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

The following GoToMeeting link has been provided for those not able to or those choosing not to attend in person:

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/753271893>

**You can also dial in using your phone.**

Access Code: 753-271-893

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

A meeting invitation has been sent to each individual board member via email and notice to the public was provided via posting at station # 1 and also on our website.

Meeting called to order by Chairman Ott at 7:00 p.m.

Members present: H. Ott, T. Deloch, S. Pierce, L. Ash, D. Hoskins and C. Bauer (remotely)

Guest present: Chief Mulvey, Chief Evans, J. Crawford, N. Daugherty, J. Barker and various members

Motion Ash, 2<sup>nd</sup> Hoskins to approve January minutes as presented. MC unanimously

Motion Pierce, 2<sup>nd</sup> Deloch to approve January financial reports as presented. MC unanimously

## **Announcements & Correspondence**

- Current bank statements available for review.
- Tax deposit received for January - \$279,802.13
- Denton Group January report: *see reports for detail*
- Highview will host an Easter Egg hunt on March 26<sup>th</sup> from 2-4
- Attorney General has approved the interlocal agreement with Highview FPD

## **Old Business**

- Request for RFP for the 2022/23 audit was sent to Jones Nale & Mattingly (JNM) and Dean Dorton (DD). Both responded. JNM \$13,000/DD \$28,500. (JNM quoted and additional \$4500.00 for merger.) Treasurer Pierce recommends staying with Jones Nale & Mattingly. Motion Bauer, 2<sup>nd</sup> Hoskins to approve Jones Nale & Mattingly as our auditor and to request an engagement letter from them. MC unanimously
- N Daugherty's review due 2/10 – not completed at this time.

## **Chief and Committee Reports**

**Chief Mulvey:** Chief's report included fire and EMS run totals; resignations received from FF D. Mangold and Paramedic D. Seelye. Seelye will move to PRN status; joint FF drill school with Anchorage Middletown to start in July; see report for complete details.

**Operations:** Col Evans working to establish unified accountability system; new CAD system to begin on March 14; see report for complete details.

**Training:** compliance training was held in January; CPR training held in January; new training request protocol established with Highview & FC members. See report for complete details.

**EMS/Health& Safety:** working with Highview to align medical supply practices; reviewing Fire/EMS policies, supply and narcotic processes; ongoing recruitment/hiring for EMTs & Paramedics; see report for complete details.

**Fleet and Facilities:** Stat # 1 office space created; stat # 2 alarm system updated; station # 3 gutters & flashing completed; station # 5 1<sup>st</sup> floor offices for Fire Marshal & Inspectors completed; evaluating community center; # 7156 exhaust warranty repairs; # 7137 transmission being evaluated; New Engine 65 (E-One) mid build inspection in late February; Ambulance selection to be determined by the end of the month with expected delivery in 2025; see report for complete details.

**Fire Prevention:** see report for complete details.


## **New Business**

- Term expirations: Henry Ott (Mayor appointed) and Daniel Hoskins (Firefighter Elected) terms will expire June 30, 2023. Notification will be sent to the Mayor's office for the expiration of Ott's term.
- Purchase contract and lease agreement with FC Community Association. Motion Ash, 2<sup>nd</sup> Pierce to the Community Center property next to station # 1 for \$500,000.00 MC unanimously
- Revision to section 118 *Out of Town Travel Policy* and section 119 *Work Related Seminar/Class Attendance and Expense Reimbursement Policy* presented and discussed. Recommendations of further revisions discussed. Crawford to revise and present at next meeting.
- Tuition Pre-Pay and Reimbursement Obligation Agreement presented and discussed. Tabled until the next meeting.
- March meeting will be held at the Community Center (next door to station # 1)

## **Adjournment**

Motion Hoskins, 2<sup>nd</sup> Ash to adjourn meeting at 7:42 p.m. MC unanimously

Respectfully submitted,

  
Larry Ash, Secretary

  
Nancy Daugherty, Recorder

*All related material and correspondence, as specified by KRS 75.240, is available for review, according to the open records law, at the Fern Creek Fire Protection District's office located at 6200 Bardstown Road, Louisville, KY 40291*