

**Fern Creek Fire Protection District  
Board of Trustees Meeting Minutes  
May 13, 2024**

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 6200 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, [www.FernCreekFire.com](http://www.FernCreekFire.com). It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that Trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough Trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

**Monthly BOT Meeting Video Teleconference**

The following Microsoft Teams link has been provided for those not able to or those choosing not to attend in person:

[Click here to join the meeting](#) (Recurring Meeting Link)

Meeting ID: 272 252 133 378

Passcode: 5TsKFn

[Download Teams](#)

A meeting invitation has been sent to each individual board member via Microsoft Teams and notice to the public was provided via posting at Station #1 and also on our website.

The meeting was called to order by Chairman Ott at 7:00 p.m.

Board Members present: Henry Ott, Larry Ash, Tracy Deloch, Susan Pierce, Chuck Bauer, Eric Brown, and Scott Cundiff.

Guests present: Chief Mulvey, Deputy Chief Evans, Deputy Chief Early, Assistant Chief Carta, Assistant Chief Recktenwald, Major Ingersoll, Major Hampton, Major Ryan, James Sebastian, Attorney Leach, Jen Crawford, Nancy Daugherty, and Joyce Shelton. Major Reef, Major Weiss, and Captain Mellick attended virtually.

Motion Brown, 2<sup>nd</sup> Deloch to approve the April Minutes as presented. MC unanimously.

Motion Pierce, 2<sup>nd</sup> Ash to approve the April Financials as presented. MC unanimously.

### **Announcements & Correspondence**

- Current bank statements are available for review.
- Denton Group April report: *See reports for details.*

### **Old Business**

- Update on Phase 1 of the St. #73 expansion (former Highview #73 on Cedar Creek Road). James Sebastian reported that preliminary plans may be available on Thursday.
- James Sebastian reported that the announcement for sale of jaws and fans will be made by end of the month.
- No scholarship applications have been received as of today.
- James Sebastian reported that the Braun ambulance repairs are expected to be completed by late July.
- The name on the Republic Bank Loan has been changed from HFPD to FCFPD.
- It was reported that the Training/Financial Disclosure forms, required by Metro Boards & Commissions and returned to Payroll Administrator, have been submitted (with confirmation) by the Mayor's Office.
- Reminder for 'Night at the Races' was given for the May 18, 2024 fundraising event.
- The Motorcycle Rally fundraising event was successful and raised \$3,271 for the Crusade for Children.
- Nomination forms for the Property Owner position on the BOT were received from: Kenny Craigmyle and Susan Pierce. A joint advertisement will be made by the EFA for those departments having a Property Owner Election.
- The Election Committee will consist of Secretary Ash and BOT Deloch who will preside over the upcoming Property Owner Election on June 22, 2024 from 11:00 a.m. to 2:00 p.m. Chairman Ott will also be present.

### **New Business**

Motion Pierce, 2<sup>nd</sup> Brown to move #14 and #15 of Section 301 "Paid Time Off (PTO)" of the Employee Handbook to Section 204 "Transfers and Promotions." MC unanimously.

Motion Ash, 2<sup>nd</sup> Bauer to update Section 121 "Gun Control" of the Employee Handbook to reference SOP 200.39. MC unanimously.

Chief Mulvey gave an update on HB388 regarding the start date of Metro Louisville Government's reimbursement to Suburban Chapter 75 Fire Districts for EMS runs made within 'Metro Louisville' boundaries.

Chief Mulvey reported that the Metro Louisville's 2024-24 Budget line item for JCSFD was decreased from \$180,000 to \$115,000. The funds support the JCSFD Special Teams and Executive Fire Assistant (EFA). The Jefferson County Suburban Chiefs have met to determine how to address the shortfall and will continue to devise a plan to keep the Special Teams and EFA up and running.

The Kentucky Fire Commission State Incentive Pay for firefighters who meet the requirements will be increased from \$4,300 to \$4,429 effective July 1, 2024.

### **Chief and Committee Reports**

Chief Mulvey: Chief's Report – *See full report for details.* The following items are noted:

- HB323 Cancer Testing Bill has passed with funding through The KY Fire Commission for reimbursement for cancer testing when the testing meets specific criteria.
- The Brown Suburban Building has installed the FD connector to support the fire suppression system. Chief Mulvey expressed appreciation to Major Elstone and his team for their diligence on this matter.
- The St. Matthews' Pay and Benefits Comparison Study of JCSFDs identified areas that are less competitive, which the Executive Staff will be reviewing further and reporting their findings to the BOT in the December meeting. Chief Mulvey added additional information into the St. Matthews report specific to Fern Creek Fire and provided to the BOT.
- Call volume into Metro Louisville was 380 runs for May.
- Discussion held regarding the availability of parts for aging apparatus (#162 and #166).
- Chairman Ott noted and congratulated Sgt. Loveall for completing the Paramedic course.

Chief Officers:

Deputy Chief Evans noted the following:

- Firefighter Hall, who resigned effective April 15, 2024 was rehired effective April 30, 2024 as a starting FF/EMT/IFSAC employee.
- Asst. Chief Recktenwald, James Sebastian, along with Deputy Chief Evans, will be presenting a 10-Year Replacement Plan for Fire Apparatus and Ambulances in the June meeting.
- Deputy Chief Evans advised the BOT of a lawsuit filed by a resident on Echo Trail against his homeowner's insurance company. The lawsuit does not involve the FCFPD but wanted to advise the BOT.

Deputy Chief Early: No report.

Assistant Chiefs and Majors in attendance: No report.

Committees: None to report.

It was stated that the Preliminary Audit will take place on June 24<sup>th</sup> and 25<sup>th</sup>.

Motion Deloch, 2<sup>nd</sup> Bauer to certify and accept the Nomination Forms received for the Property Owner Election from Kenny Craigmyle and Susan Pierce. MC unanimously.

Chairman Ott presented 'Key Command Performance Schedule' proposal.

Bauer motion, no 2<sup>nd</sup> to adopt the proposed Key Command Performance Schedule with noted exceptions. Motion was tabled.


Chief Mulvey presented the 2024-25 Budget to the BOT.

Motion Ash, 2<sup>nd</sup> Bauer to approve the Payscale and Budget as presented by Chief Mulvey. MC unanimously.

Motion Brown, 2<sup>nd</sup> Cundiff to move the regularly scheduled, monthly BOT Meetings from FCFPD St. #61 (Bardstown Road and Fern Creek Road) to St. #65 (Legacy Buechel FPD - 4101 Bardstown Road, Louisville, KY 40218) at 7:00 p.m. beginning with the June 2024 meeting and following. Notifications will be made as required. MC unanimously.

**Adjournment**

Motion Ash, 2<sup>nd</sup> Cundiff to adjourn at 9:35 p.m. MC unanimously.

  
\_\_\_\_\_  
Larry Ash, Secretary

  
\_\_\_\_\_  
Joyce Shelton, Recording Secretary

*All related material and correspondence, as specified by KRS 75.240, is available for review, according to the Open Records Law, at the Fern Creek Fire Protection District's Office located at 6200 Bardstown Road, Louisville, KY 40291.*