

Fern Creek Fire Protection District Board of Trustees Meeting Minutes April 14, 2025

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 4101 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, www.FernCreekFire.com. It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that Trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough Trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

Monthly BOT Meeting Video Teleconference

The following Microsoft Teams link has been provided for those not able to or those choosing not to attend in person:

[Click here to join the meeting](#) (Recurring Meeting Link)

Meeting ID: 272 252 133 378

Passcode: 5TsKFn

[Download Teams](#)

A meeting invitation was sent to each individual Board Member via Microsoft Teams and notice to the public was provided via posting at Station #61, Station #65, and also on our website.

The meeting was called to order by Chairman Ott at 4:00 p.m.

Board Members present: Henry Ott, Larry Ash, Eric Brown, Scott Cundiff, Kenny Craigmyle, Tracy Deloch, and Robert Thompson.

Guests present: Chief Mulvey, Deputy Chief Early, Deputy Chief Evans, Assistant Chief Dwyer, Assistant Chief Recktenwald, Major Fife, Major Hampton, Major Ryan, Sergeant Wright, FF Decker, FF Tharp, Attorney Leach, James Sebastian, and Joyce Shelton.

Guests who attended virtually included Assistant Chief Carta, Assistant Chief Hutchens, Major Cody Burd, Major Katie Reef, Captain Shewmaker, FF Derric Shuler, Jen Crawford, and two unnamed attendees.

Motion Brown, 2nd Ash to approve the March Minutes as presented. MC unanimously.

The March Financials were distributed prior to the meeting and reviewed.

Motion Thompson, 2nd Ash to approve the March Financials. MC unanimously.

Announcements & Correspondence

- Current bank statements are available for review.
- Denton Group March report: *See reports for details.* Items to Note: The Jefferson County Chiefs Association voted to terminate the positions held by Adam Jones and James Peden after the scheduled one-year review of the positions; and Julie Denton will be watching for local government issues.

Old Business

Update on the St. #73 expansion (former Highview #73 on Cedar Creek Road): There was a slight delay in the above ground permit but it has been resolved; and a sub-contractor was released from the project due to a communication stating an increase of \$25,000.

Performance Evaluation is still pending and requested to remain on the monthly agenda and noted in the minutes.

Motion Craigmyle, 2nd Deloch to appoint, in accordance with the By-Laws, Joyce Shelton and/or Jessica Bartlett to oversee the Absentee FF Election on Monday, June 23rd and Tuesday, June 24. MC unanimously.

Discussion held and information provided by Attorney Leach, regarding deeds which have various combinations of names for Legacy Buechel, Camp Taylor, Highview, and for Fern Creek in regards to title insurance.

Motion Ash, 2nd Cundiff, to *not* take title insurance for the properties in the names of Legacy Buechel, Camp Taylor, Highview, and Fern Creek, for the purpose of changing the various names that are currently on deeds. MC unanimously.

Discussion held regarding the potential donation, to Fern Creek Fire Protection District, of land adjoining Station #66 (Legacy Camp Taylor).

Chief and Committee Reports

Chief Officers:

Chief Mulvey – Items noted: Chief Mulvey stated that at the May BOT Meeting, Deputy Chief Evans will be providing the Chief's Report; and the Suburban Fire Districts and Louisville Metro are working together to develop an Active Aggressor Plan.

Deputy Chief Evans – Items noted: Appreciation expressed for the successful Easter Egg Hunt; Assistant Chief Dwyer and Major Elstone have been working on coverage for Fire Prevention staff and a posting will be made soon for a full-time Fire Inspector; the Fern Creek Board of

Directors are creating a Fern Creek Foundation (to be a 501(3)(c) entity to support current and retired members. The entity will be separate from the Fern Creek Fire Protection District; and plans are being made to go to Wisconsin in May to visit both Pierce and Seagraves manufacturing sites.

Deputy Chief Early – Items noted: No Report.

All other Assistant Chiefs and Majors in attendance: No Report.

New Business

Additional discussion regarding the Fire Prevention staff and the resignation of Part-Time Fire Inspector Josh Leadford.

Motion Thompson, 2nd Ash to adopt SOP 750 Purchasing, Capital Assets, Request for Proposal and supporting forms effective May 1, 2025 with additional language added for 'in District' vendors and additional numbering to be made. MC unanimously.

Motion Ash, 2nd Cundiff to sign the contract for Public Consulting Group (PCG) for the collection of Kentucky Ambulance Supplemental Payment Program. MC unanimously.

Motion Brown, 2nd Thompson to approve the posting for the Firefighter Scholarship Fund and appoint a Committee to review the applications. MC unanimously. Committee Members are: Larry Ash; Tracy Deloch; and Henry Ott.

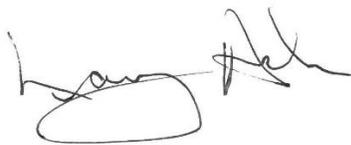
Discussion held regarding the development of a policy to allow members to receive donations of gift cards and cash up to \$100.00 from the public and/or vendors. Additional work will be made on the verbiage of the policy and presented at the May BOT Meeting.

Deputy Chief Evans presented the *5-Year Strategic Plan*. Suggestions were made for specific additional information and formatting, which will be presented at the May BOT Meeting.

Deputy Chief Evans presented the 2025-26 Budget DRAFT. New income revenue amounts were received after the printing of the Draft Budget as well as some changes in budgeting for some positions for 6 months (changed to 12). The changes will be made and presented at the May BOT Meeting.

Adjournment

Motion Craigmyle, 2nd Cundiff to adjourn at 6:22 p.m. MC unanimously.



Larry Ash, Secretary



Joyce Shelton, Recording Secretary