

Fern Creek Fire Protection District Board of Trustees Meeting Minutes May 12, 2025

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 4101 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, www.FernCreekFire.com. It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that Trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough Trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

Monthly BOT Meeting Video Teleconference

The following Microsoft Teams link has been provided for those not able to or those choosing not to attend in person:

[Click here to join the meeting](#) (Recurring Meeting Link)

Meeting ID: 272 252 133 378

Passcode: 5TsKFn

[Download Teams](#)

A meeting invitation was sent to each individual Board Member via Microsoft Teams and notice to the public was provided via posting at Station #61, Station #65, and also on our website.

The meeting was called to order by Chairman Ott at 4:00 p.m.

Board Members present: Henry Ott, Larry Ash, Eric Brown, Kenny Craigmyle, and Tracy Deloch. Robert Thompson had an excused absence.

Guests present: Chief Mulvey, Deputy Chief Early, Deputy Chief Evans, Assistant Chief Burd, Assistant Chief Recktenwald, Assistant Chief Fife, Attorney Leach, James Sebastian, Dawn Nikolai and Joyce Shelton. Members of the St. #65 Duty Crew also were in attendance.

Guests who attended virtually included Assistant Chief Carta, Major Weiss, and Captain Hill.

Motion Brown, 2nd Ash to approve the April Minutes as presented. MC unanimously.

The April Financials were distributed prior to the meeting and reviewed.

Motion Ash, 2nd Brown to approve the April Financials. MC unanimously.

Announcements & Correspondence

- Current bank statements are available for review.
- Denton Group April report: *See reports for details.* Items to Note: The Jefferson County Fire Chiefs are sponsoring 'Bluegrass Day;' A meeting with Mr. Nemus and City of Louisville was cancelled again; The Jefferson County Chiefs will be meeting with/providing dinner for members of Metro Council on Wednesday, May 14 at FCFEMS St. #65.

Items Noted:

- Current bank statements available for review.
- Preliminary Tax Assessment - \$20,935,822 for tax income.
- Audit Date – Onsite Audit Planning is scheduled for June 23rd & June 24th.
- The Motorcycle Rally on Saturday, April 26 raised \$1,815.17
- Crusade for Children is Saturday, June 7 and Sunday, June 8.

Old Business

Update on the St. #73 expansion (former Highview #73 on Cedar Creek Road): The new construction is now under roof and cut out has been made for hallway inside the existing building.

Performance Evaluation is still pending and requested to remain on the monthly agenda and noted in the minutes.

Motion Deloch, 2nd Ash to approve the FF Trustee Nomination Form from current BOT Eric Brown. MC unanimously.

Update was given on land by St. #66: Survey of land has been completed, under review and more information will be available at the June BOT Meeting.

Motion Brown, 2nd Ash to approve the 2025-26 Budget. MC unanimously.

Motion Ash, 2nd Brown to approve the 5-Year Strategic Plan. MC unanimously.

It was stated that no applications have been received to date for the Scholarship. Assistant Chief Recktenwald was requested to ask the Battalion Chiefs to speak to personnel to remind of information and to re-send the email notification.

Ambulance 19-0866, which is at Braun for repair, has a bent frame. It will cost approximately \$27,887 to repair but is set for refurbish in one month. Total cost to repair and refurbish is approximately \$113,705.

Motion Brown, 2nd Ash to repair and refurbish Ambulance 19-0866 for up to estimate given. MC unanimously.

Chief and Committee Reports

Chief Officers:

Chief Mulvey – Items noted: Metro Louisville is not paying the invoices for the urban services runs and transports but FCFEMS is tracking the runs and billing monthly.

Deputy Chief Evans – Items noted: May is Mental Health Awareness Month, a video has been sent to personnel about the importance of good mental health, and t-shirt has been/is being issued to each member (non-duty t-shirt); discussion regarding North Oldham Fire Department surplused 'mini-pumper.'

Motion Kenny, 2nd Ash to purchase a 2020 F550 Mini-Pumper for the asking price of \$200,000 from North Oldham Fire Department. MC unanimously.

Deputy Chief Early – Items noted: No Report.

All other Assistant Chiefs and Majors in attendance: No Report.

Committees:

By-Law Committee – Notice was given on May 9th for change needed to remove all terminology of 'chrome badge holder' in the By-Laws and amount in section #7 of Page 16 to be in line with SOP 750.01 Purchasing (and KRS). BOT will approve changes in June Meeting.

Election Committee – Voting dates and times are set as previously mentioned.

BOT Appointment – Notice was received, just prior to Meeting, that BOT Deloch has been approved by the Mayor for re-appointment. The Mayor's recommendation will go before the Metro Council on June 3 where BOT Deloch will be present to address the Metro Council as required.

New Business

It is noted that the KY Fire Commission Incentive amount changed from \$4,429.00 in FY 2024-25 to \$4,562 for FY 2025-26.

Motion Deloch, 2nd Ash to approve the addition of information about the Flexible Spending Account to the Employee Handbook as presented. MC unanimously.

Motion Ash, 2nd Brown to approve the addition of information about the Health Reimbursement Account to the Employee Handbook as presented. MC unanimously.

Motion Ash, 2nd Brown to approve the addition of information about the conversion of PTO bank hours when moving from shift to 40 hours/week and vice versa to the Employee Handbook as presented. MC unanimously.

Motion Ash, 2nd Brown to approve the addition of information about the conversion of Sick bank hours when moving from shift to 40 hours/week and vice versa to the Employee Handbook as presented. MC unanimously.

Motion Ash, 2nd Brown to approve the addition of information to define accrual timelines for PTO and Sick accruals to the Employee Handbook as presented. MC unanimously.

Motion Brown, 2nd Ash to approve SOP #750.04 Operating the Safe and Combination Safe Log. MC unanimously.

Motion Brown, 2nd Ash to approve the change in the Base Payscale to reflect the increase in KY Fire Commission Incentive. MC unanimously.

Information was provided regarding a stolen vendor check.

Motion Ash, 2nd Deloch to rescind COVID Emergency Policy Resolution #2020-1, dated May 11, 2020. MC unanimously.

Motion Craigmyle, 2nd Ash to assign a credit card to Assistant Chief Burd. MC unanimously.

Motion Ash, 2nd Brown to surplus one car hauler trailer, one lawn trailer, and two Ford Expeditions. MC unanimously.

At 4:40, it was stated that an Executive Session was needed to discuss Lawsuits/Non-Employee Investigations.

Motion Ash, 2nd Brown to go into Executive Session to discuss Lawsuits/Non-Employee Investigations. MC unanimously.

At 5:17 the Open Meeting resumed and it was stated that no action was taken.

Adjournment

Motion Brown, 2nd Ash to adjourn at 5:18 p.m. MC unanimously.



Larry Ash, Secretary



Joyce Shelton, Recording Secretary