

Fern Creek Fire Protection District Board of Trustees Meeting Minutes July 14, 2025

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 4101 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, www.FernCreekFire.com. It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that Trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough Trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

Monthly BOT Meeting Video Teleconference

The following Microsoft Teams link has been provided for those not able to or those choosing not to attend in person:

[Click here to join the meeting](#) (Recurring Meeting Link)

Meeting ID: 272 252 133 378

Passcode: 5TsKFn

[Download Teams](#)

The meeting was called to order by Chairman Ott at 4:00 p.m.

Board Members present: Henry Ott, Larry Ash, Eric Brown, Kenny Craigmyle, Tracy Deloch, and Robert Thompson. Scott Cundiuff had an excused absence.

Guests present: Deputy Chief Early, Assistant Chief Recktenwald, Assistant Chief Dwyer, Assistant Chief Carta, Assistant Chief Fife, Assistant Chief Hutchens, Major Weiss, Fire Inspector Leadford, James Sebastian, Attorney Leach, Dawn Nikolai, Joyce Shelton, and Retired Volunteer Storrie.

Guests who virtually attended included Chief Mulvey, Deputy Chief Evans, Assistant Chief Burd, Jen Crawford, and several unidentifiable guests.

Motion Ash, 2nd Deloch to Certify the Firefighter Election. All election documents were available for review. MC unanimously.

The Trustee Oath was administered to newly elected Brown and newly appointed Deloch by Secretary/Notary Ash.

Motion Ash, 2nd Brown for the Officers of the Board to remain as: Chairman Ott; Secretary Ash; and Treasurer Thompson. MC unanimously.

Motion Deloch, 2nd Brown to approve the June Minutes as presented. MC unanimously.

The June Provisional Financials were distributed prior to the meeting and reviewed.

Announcements & Correspondence

- Chief Mulvey's Retirement Luncheon is July 25th at St. #61 at 12:00pm.
- It is noted that Certificates of Receipts were filled out by each BOT for the receipt of 'Managing Government Records' and 'The Kentucky Open Records and Open Meetings Acts' as well as Financial Disclosures.
- Current bank statements are available for review.
- Denton Group June report: *See reports for details.*

Items Noted:

A presentation was given by Retired Assistant Chief Rob Storrie regarding the formation of an organization, separate from the Fern Creek Fire Protection District, to support employees/members of the department. The organization would utilize the 'Fern Creek Volunteer' organization and/or change name and status to 501-3(c), and would ultimately transfer the Vista Hills funds to the organization. Legal advice is needed for the set up and/or change in organization status.

Motion Brown, 2nd Ash to authorize the engagement of law firm in order to establish an organization to be named 'Fern Creek Fire & EMS Support Foundation' to be paid for by utilizing Vista Hills funds which will be deducted from the current amount of \$46,503.16, upon transfer of the funds to the Foundation once it is established. MC unanimously.

Motion Craigmyle, 2nd Brown to approve the contract for service with Finch & Associates for a community risk assessment for \$49,995.00. MC unanimously.

Old Business

Update on the St. #73 expansion (former Highview #73 on Cedar Creek Road): F & F Coordinator Sebastian reported that everything is coming together on the project.

Performance Evaluation is still pending and requested to remain on the monthly agenda and noted in the minutes.

The Firefighter Fun Scholarship was awarded to Brad Cundiff and the scholarship funds was sent to the University of Kentucky on his behalf.

Nothing to report regarding land adjacent to St. #66 and can be removed from the minutes going forward.

The mini pumper was purchased, is in the process of getting equipment installed, and should be in service within 45 days.

Update from Attorney Leach regarding deeds. Working with Vice, Cox and Townsend, and requested Treasurer Thompson to identify the properties with assistance as needed by Payroll Administrator.

Chairman Ott distributed information related to gift cards and cash given to Employees to be reviewed by BOTs and discussed at the August BOT Meeting.

Chief and Committee Reports

Deputy Chief Evans: Nothing additional to report.

Chief Officers: Nothing to report.

Committees:

New Business

Motion Ash, 2nd Thompson to approve the EMT Blue Book. MC unanimously.

Motion Craigmyle, 2nd Brown to approve addition of position of Fire Inspector to be added to the Payscale (was budgeted for FY 2025-26 and approved in budget) MC unanimously.

Motion Ash, 2nd Deloch to approve change to Employee Handbook #211 'Timesheets' as presented. MC unanimously.

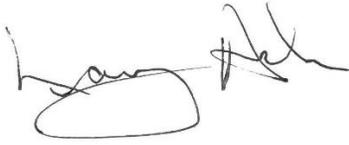
Motion Ash, 2nd Deloch to approve addition of sentence in Employee Handbook 'Welcome Letter' as presented. MC unanimously.

Notice was given that there will be some changes proposed in August regarding the amount of PTO and Sick time awarded for the various departments (Fire, EMS, and Admin) to bring in alignment.

Attorney Leach reported that Metro Government wants an agreement with Suburban districts before for making payments for suburban runs inside the city.

Adjournment

Motion Brown, 2nd Cundiff to adjourn at 5:15 p.m. MC unanimously.

A handwritten signature in black ink, appearing to read "Larry Ash". The signature is stylized with a large, looped initial "L" and a cursive "Ash".

Larry Ash, Secretary

A handwritten signature in black ink, appearing to read "Joyce L Shelton". The signature is written in a cursive style with a large, prominent "J" and "S".

Joyce Shelton, Recording Secretary