

Fern Creek Fire Protection District Board of Trustees Meeting Minutes November 10, 2025

In order to provide the highest level of public access, the Fern Creek Fire Protection District, in accordance with KRS 61.826 and recent Kentucky Supreme Court rulings, is providing access to all members of the public, both at a physical location at 4101 Bardstown Road, as well as via a video teleconference which can be accessed as presented on our website, www.FernCreekFire.com. It is understood that any board member attending via video teleconference must be able to be seen and heard, and in the event that there is a technology issue, provided a quorum remains, that Trustee(s) will be able to attend the meeting, but may not vote until audio and video are reestablished. If enough Trustees are unable to vote due to remote technology issues such that a quorum no longer remains, the meeting will be adjourned.

Monthly BOT Meeting Video Teleconference

The following Microsoft Teams link has been provided for those not able to or those choosing not to attend in person:

[Click here to join the meeting](#) (Recurring Meeting Link)

Meeting ID: 272 252 133 378

Passcode: 5TsKFn

[Download Teams](#)

The meeting was called to order by Chairman Ott at 4:00 p.m.

Board Members present: Henry Ott, Kenny Craigmyle, Larry Ash, Tracy Deloch, Scott Cunduff, and Robert Thompson. Eric Brown attended virtually and could be seen and heard at all times.

Guests present: Chief Evans, Deputy Chief Early, Major Fife, Assistant Chief Hutchens, Attorney Mark Leach, and Joyce Shelton.

Guests who virtually attended included Paramedic Lowe, Paramedic Moore, EMT Nagel, EMT Shirley, Jen Crawford, Agt. Frank Tharp, and several unidentifiable guests.

Motion Ash, 2nd Thompson to approve the October Minutes as presented. MC unanimously.

Motion, Thompson, 2nd Cundiff to approve the October Financial Reports as presented. MC unanimously.

Announcements & Correspondence

- Current bank statements are available for review.

- Denton Group October report: *See reports for details.*

Items Noted: The first check for runs inside Metro has been received; and the start date for laterals is December 1, 2025.

Old Business

An update from Attorney Leach regarding deeds was given.

Performance Evaluation is still pending and requested to remain on the monthly agenda and noted in the minutes.

Update on Community Risk Assessment: In progress and currently assessing the data collected in October and will include information about Performance Evaluation process as well.

Motion Craigmyle, 2nd Deloch to approve the 2025-26 Payscale and Longevity Scale which includes a budgeted 3% increase to base. MC unanimously.

Chief and Committee Reports

Chief Evans: Items of Note:

Chief Officers: Nothing to report.

Committees: Nothing to report.

New Business

Presentation and discussion from Chief Evans and Deputy Chief Early regarding Certificate Of Need.

At approximately 4:15, the meeting and virtual meeting was stopped due to a medical emergency and both resumed at 4:43.

Presentation and discussion resumed from Chief Evans and Deputy Chief Early regarding CON and low fidelity runs being made outside of the district.

Motion Cundiff, 2nd Thompson to implement the change in the CON as discussed with authorization for Chief Evans to sign and for Attorney mark Leach to file. MC unanimously.

Update given for Tuition Reimbursement procedures.

Discussion regarding information from Attorney Karen Paulin regarding Trustee payment for meeting attendance.

Motion Craigmyle, 2nd Thompson to terminate the 3 Appointed and 2 elected Property Owner BOTs as 'Employees' being paid through payroll service and begin paying them through Accounts Payable, still on a quarterly basis. MC unanimously.

Note: The question was raised to add to above to continue paying the 2 elected Firefighter BOTs as is and it was suggested to get specific clarification from Ms. Paulin. (It was confirmed after the meeting and before preparation of these Minutes by Ms. Paulin that there should not be a change in the procedure for payment to the 2 elected Firefighter BOTs, as they are employees. This statement will appear on the December agenda as well).

Adjournment

Motion Thompson, 2nd Cundiff to adjourn at 4:56 p.m. MC unanimously.

A handwritten signature in black ink, appearing to read "Larry Ash". The signature is fluid and cursive, with a large loop at the end.

Larry Ash, Secretary

A handwritten signature in black ink, appearing to read "Joyce Shelton". The signature is cursive and elegant, with a large initial "J".

Joyce Shelton, Recording Secretary